



**AGENDA REVIEW MEETING
CHESTERFIELD CITY COUNCIL
Monday, July 18, 2022
6:00 PM**

I. Appointments – Mayor Bob Nation

II. Council Committee Reports

A. Planning and Public Works Committee – Chairperson Dan Hurt, Ward III

- 1. Bill No. 3396 - Street Acceptance – Fienup Farms** – An ordinance pertaining to the acceptance of Wilbur Court and a portion of Patchwork Fields in Fienup Farms as public streets in the City of Chesterfield.
Second Reading – Planning & Public Works Committee recommends approval.
- 2. Proposed Bill No. 3398 - P.Z. 07-2021 15201 Conway Road (Chabad at Chesterfield)** – An ordinance amending the Unified Development Code of the City of Chesterfield by changing the boundaries of the “R4” Residence District to “R-6” Residence District for a 1.01-acre tract of land located on the north side of Conway Road [P.Z. 07-2021 15201 Conway Road, 18S330742]. **(First and Second Reading) Planning Commission recommends denial. Planning & Public Works Committee recommends denial.**
- 3. Wildhorse Village, Lot 2A-2 (Terraces at Wildhorse Village)** – A Site Development Section Plan, Landscape Plan, Lighting Plan, Architectural Elevations and Architect’s Statement of Design for a 3.6-acre tract of land zoned “PC&R” – Planned Commercial and Residence District located southwest of the intersection of Wildhorse Creek Road and Lakeview Terrace. **(Voice Vote) Planning Commission recommends approval. Planning & Public Works Committee recommends approval, as amended.**
- 4. Proposed Resolution - ADA Transition Plan** – A resolution of the City Council of Chesterfield, Missouri adopting the City of Chesterfield ADA Transition Plan. **Planning & Public Works Committee recommends approval.**
- 5. Next Meeting – Thursday, July 21, 2022 (5:30pm)**

B. Finance and Administration Committee – Chairperson Barbara McGuinness, Ward I

1. **Video Streaming of Council Meetings Policy** – The Finance and Administration Committee recommends adoption of a policy to provide video streaming of regularly scheduled meetings of City Council, intended to increase public participation in governance, increase transparency, and accommodate those individuals who may otherwise be unable to physically. (Voice Vote)
2. **FA Policy # 6 Revision – Neighborhood Improvement District** – The Finance and Administration Committee recommends changes to the City’s NID policy, providing updates and modifications to more fully recover the City’s expenses in the development, review, and adoption of Neighborhood Improvement Districts. **(Voice Vote)**
3. **FA Policy # 7 Revision – Community Improvement District** – The Finance and Administration Committee recommends changes to the City’s CID policy, expressly stating that the City’s position that unlike NID petitions, Community Improvement Districts will generally not be approved and CID applications will not be administratively received and processed without specific direction from the Finance and Administration Committee. **(Voice Vote)**
4. **Gamble & Schlemeier Contract Renewal** – The Finance and Administration Committee recommends renewal of the City’s professional services contract with Gamble & Schlemeier, which will expire in August of 2022, for another twelve-month term. **(Roll Call Vote required)**
5. **2023 Proposed City Council Meeting Schedule** – The Finance and Administration Committee recommends approval of the City Council meeting calendar for 2023.
6. **Employee Benefit Changes** – The Finance and Administration Committee recommends acceptance of modifications to the City’s employee benefit options, as recommended by the City Administrator and Executive Staff. Changes include elimination of the sick leave incentive program, addition of a paid Federal holiday, and addition of paid leave allocation for first year employees. The Committee also recommends authorization to amend the collective bargaining agreement with the Fraternal Order of Police if agreed. **(Roll Call Vote required)**
7. **Residential Re-occupancy Permits** - The Finance and Administration Committee has unanimously recommended that the City adopt a residential re-occupancy permit program. If approved by the full City Council, staff will prepare a contract amendment with St. Louis County referencing the appropriate building codes and forward an ordinance to City Council for adoption at the next meeting of City Council. **(Voice Vote Required).**
8. **Next Meeting – Monday, August 08, 2022 (4:00pm)**

C. Parks, Recreation and Arts Committee – Chairperson Gary Budoor,
Ward IV

1. Next Meeting – Not yet scheduled

D. Public Health and Safety Committee – Chairperson Aaron Wahl, Ward II

1. Next Meeting – Not yet scheduled

III. Report from the City Administrator & Other Items Requiring Action by City Council – Mike Geisel

A. Bid Recommendation - Two Overhead Doors at Public Works Facility – Recommendation to accept the low bid submitted by Zumwalt Corporation and to authorize the City Administrator to approve a Purchase Order in the amount of \$29,140 to Zumwalt Corporation for the replacement of two overhead doors at the Public Works Facility. The 2022 Budget includes \$21,000 in Account 001-076-5470 for this purchase, and due to underruns experienced in the Facility Maintenance Division, there is adequate funding to cover the \$8,140 amount over-budget. **(Roll Call Vote) Department of Public Works recommends approval.**

B. Bid Recommendation - Solar Thermal System at City Hall – Recommendation to accept the low bid submitted by Prprotect Roofing and to authorize the City Administrator to approve a Purchase Order in the amount of \$59,000 to Prprotect Roofing for the dismantling and removal of the solar thermal system at City Hall. The 2022 Budget includes \$40,000 in Account 137-076-5470 for this project. The budget over-run will be accommodated by deferring one of the other ARPA line-items to 2023 or 2024. **(Roll Call Vote) Department of Public Works recommends approval.**

C. Bid Recommendation - Elevators at City Hall – Recommendation to accept the low bid submitted by Century Elevator Service and to authorize the City Administrator to approve a Purchase Order in the amount of \$175,000 to Century Elevator Service for the upgrade and modernization of the elevators at City Hall. The 2022 Budget includes \$160,000 in Account 137-076-5470 for this project. The budget over-run will be accommodated by deferring one of the other ARPA line-items to 2023 or 2024. **(Roll Call Vote) Department of Public Works recommends approval**

D. Re-appropriation of 2021 funding – Information Technologies – The 2021 budget included a \$10,000 appropriation for replacement of the network communication equipment which provides for phone and data connectivity between City Hall, Parks Facility, and the Public Works Facility. Staff delayed this purchase due to release of enhanced technology, improving the transfer rate and capacity between facilities. As such, I

request and recommend that the prior 2021 budgeted funds be re-appropriated within the 2022 budget. **(Roll Call Vote) Department of Information Technology recommends approval**

E. Budget Transfer Request – Purchase of Fingerprinting Machine - The Public Safety Fund includes funds which are collected by our court which are legally restricted for inmate security purposes. The current restricted balance is approximately \$43,300. I concur with the recommendation of Chief Johnson, in requesting a \$13,231 budgetary transfer within the Public Safety Fund, for the purpose of purchasing a new replacement fingerprinting machine, replacing our 17-year-old, obsolete, non-functional, finger print machine. **(Roll Call Vote) Police Department recommends approval**

IV. Other Legislation

V. Unfinished Business

VI. New Business

VII. Adjournment

NOTE: *City Council will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.*

Notice is hereby given that the City Council may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys (RSMo 610.021(1) 1994; lease, purchase or sale of real estate (RSMo 610.021(2) 1994; hiring, firing, disciplining or promoting employees with employee groups (RSMo 610.021(3)1994; Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups (RSMo 610.021(9) 1994; and/or bidding specification (RSMo 610.021(11) 1994.

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK VICKIE MCGOWND AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.